



**EARLE HOUSE**  
**EXECUTIVE SERVICED APARTMENTS**  
**35-39 Earle Street, Crewe, Cheshire, CW1 2BG.**

**HIRE CONDITIONS:**

**1. Arrivals and Departures.**

Your apartment will normally be available for you after 3.00pm, although this may be changed to suit in some circumstances. We ask you to vacate your apartment on your departure date by 11.00am. If necessary, keys may be surrendered in the key drop near the pedestrian gate.

**2. Inclusions.**

Rental includes luxuriously furnished apartment, use of car park (2 spaces per apartment), all heating, lighting, water services, television licence, wireless broadband internet network, international satellite, weekly maid service and weekly linen service (changing of bed linen and towels). Local authority accommodation taxes are also included in the fee. The residential accommodation offered is exempt from VAT.

**3. Exclusions.**

Personal food, laundry, telephone call and line rental charges are not included in the fee. Telephone connections are available by separate negotiation.

**4. Contract.**

The hire contract shall be between Harris International Holdings, the owner of the property, the hirer for which the booking is made, and shall be made subject to these conditions.

**5. Reservations.**

All provisional bookings for the apartments can only be held for 48Hrs and are subject to receipt of a fully completed booking form, accompanied by the requisite payment. Failure to comply will mean that the reserved apartment is released for re-letting.

**6. Payments.**

Once you have decided what booking period you would like to make, for stays up to 4 weeks, payment is required in advance to confirm your reservation. The remainder of your stay will be charged to you in advance every 4 weeks, depending on length of stay. We apply a 2.5% Monthly Charge to all invoices that exceed our credit terms of 14 days from date of invoice. Payments by Credit Card will be subject to a 3.5 % surcharge.

**7. Cancellations.**

Should you have to cancel your booking, it is in your interest to give as much notice as possible so that we are given the opportunity to re-let the period booked. Cancellations made 30 days prior to arrival will qualify for a full refund; 15 days prior 75%; 7 days 50%; 2 days 25%, on the day of arrival 0% of any monies paid.

**8. Extensions.**

Should you decide that you would like to extend the hire period beyond that of the initial booking, this might be arranged, subject to availability. All apartments are available for online bookings so cannot be secured tentatively. Hirers are encouraged to extend as soon as possible to avoid disappointment.

**9. Occupation.**

The apartment must be used and occupied solely as a private residence and must not be sublet. Under no circumstances may the number of clients accommodated in the apartments exceed the number stated and agreed on the booking form. Well behaved, fully housetrained pets are welcome by prior agreement, but must not be allowed on the furniture or left unattended in the apartment. Please do not allow them to foul the apartment.

**10. Indemnity.**

The use of the accommodation and amenities is entirely at the users risk and no responsibility can be accepted for any injury, loss or damage to users' or visitors' belongings or vehicles parked at Hirers' risk. Earle House provides an international satellite system and internet access via a wireless network free of charge to all occupants. The service is provided "as is" and is not guaranteed in any way.

**11. Hirer's Responsibilities.**

We are keen to maintain the very high standards offered to you and all our clients and therefore ask you to take all reasonable care of the apartment and it's contents whilst enjoying your stay. All equipment, utensils etc. must be left in a clean, tidy and usable condition at the end of your hire period. Failure to do so will result in an extra cleaning charge being levied. Although minor damage and breakages will not normally be charged for, what is considered to be excessive wear and tear will be. A full inventory is included in the apartment's operation manual. Any shortages or defects must be declared immediately. The hirer is responsible for the full cost of any unreasonable damages.

**12. Security Declaration.**

All entrance doors shall be kept shut and properly secured (double locked) at all times. We must be notified immediately if the apartment keys or car park remote control is mislaid or lost. A fee of £5 per Key, £35 per remote control and £60 for lockset replacement may be levied.

**13. Access.**

The owners reserve the right to have access to the apartment at all reasonable times for inspection and maintenance purposes. Prior notice will be given whenever possible.

**14. Special Needs.**

Please contact us so we can give due consideration and make suitable provisions where applicable.

**15. Complaints.**

Any complaint received will be investigated promptly and the outcome communicated within 48 Hours.

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Management reserves the right to alter the above conditions without prior notice.

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